



STANDARD RATES FOR SERVICES

Electric, Phone & Plumbing Order Form

Hot Springs Convention Center

All advanced orders must be received seven (7) days prior to move-in for advance rates.

Event name: Hot Springs Motorcycle Rally Date(s) of event: September 8-10, 2011

Company name: _____ Exhibit Booth #: _____

Contact name: _____ Phone #: _____

Address: _____ City: _____ State: _____ Zip: _____

Service cannot be supplied until order form and payment are received.

Rates quoted below cover only the bringing of service to the booth and do not include wiring. The Hot Springs Convention Center does not stock receptacles for any electrical connection above a standard 20 amp, 110 volt outlet. Additional charge will be made if receptacles are not provided by the exhibitor. Under no circumstances shall anyone other than "center personnel" make electrical connections. Easy access to utility service panels must be provided at all times. Center personnel are authorized to cut floor coverings to obtain access to floor panels.

Rates are subject to change without notice

No helium or light gas filled balloons are permitted in the Hot Springs Convention Center.

No open flames are allowed in the Hot Springs Convention Center (candles must be completely enclosed in a glass globe).

Electricity

| QUANTITY | AMPERE | Volts & Phase | Advance Order | Floor Order | AMOUNT |
|--------------|-------------|--------------------------------|---------------|-------------|-----------|
| | 20 amps | 125 Volts (standard outlet) | \$30.00 | \$60.00 | \$ |
| | 20 amps | 208 Volt Single Phase | \$60.00 | \$120.00 | \$ |
| | 20 amps | 208 Volt Three Phase | \$80.00 | \$160.00 | \$ |
| | 30 amps | 208 Volt Single Phase | \$70.00 | \$140.00 | \$ |
| | 30 amps | 208 Volt Three Phase | \$90.00 | \$180.00 | \$ |
| | 50 amps | 208 Volt Single Phase | \$120.00 | \$240.00 | \$ |
| | 50 amps | 208 Volt Three Phase | \$140.00 | \$280.00 | \$ |
| | 100 amps | 208 Volt Single or Three Phase | \$250.00 | \$500.00 | \$ |
| | Power Strip | INCLUDES TAX | \$7.63 | \$15.33 | \$ |
| TOTAL | | | | | \$ |

Telephones/Credit Card Machine

| Quantity | Description | Advance Order | Floor Order | Amount |
|--------------|--------------------------------|-------------------------|--------------------------|-----------|
| | Telephone line only | \$60.00 + Long Distance | \$120.00 + Long Distance | \$ |
| | Telephone line with phone | \$75.00 + Long Distance | \$150.00 + Long Distance | \$ |
| | Credit Card machine phone line | \$60.00 + Long Distance | \$120.00 + Long Distance | \$ |
| TOTAL | | | | \$ |

Internet

| | | | | |
|--------------|--|----------|----------|-----------|
| | High Speed Access includes ISP and unlimited access Requires 10 Mb NIC in computer. | \$150.00 | \$300.00 | \$ |
| | Dial up connection (requires ISP & modem) | \$60.00 | \$120.00 | \$ |
| TOTAL | | | | \$ |

Other

| | | | | |
|--------------|----------------|---------|---------|-----------|
| | Water hook up | \$30.00 | \$60.00 | \$ |
| | Compressed air | \$40.00 | \$80.00 | \$ |
| TOTAL | | | | \$ |

Total Charges: \$ _____

Visa/MC/Am Exp/DSC #: _____ Expiration date: _____

Signature: _____

Make checks payable to: Hot Springs Convention Center

Mail checks to the Event Coordinator as follows: Attn: Kelli Withers

Hot Springs Convention Center, P.O. Box 6000, Hot Springs, AR 71902

Phone (501) 321-2835 * Fax (501) 620-5009



STANDARD RATES FOR SERVICES

Equipment & Service Order Form Hot Springs Convention Center

Contact Name: _____ Date(s) of event: September 9, 2010-September 11, 2010

Audio/Visual Equipment (Prices listed on this page are per day.) **Event name: *Hot Springs Motorcycle Rally***

| Quantity | Service | Advance rate | FLOOR RATE | Amount |
|---------------|----------------------------------|----------------|----------------|-----------|
| | A/V Cart | \$9.00 | \$18.00 | |
| | 32" Color TV | \$57.00 | \$114.00 | |
| | DVD/VCR Combo | \$38.00 | \$76.00 | |
| | 32" TV & DVD/VCR Combo | \$75.00 | \$150.00 | |
| | 40" LCD TV & DVD/VCR Combo | \$100.00 | \$200.00 | |
| | Clear Com-Headset | \$8.00 | \$16.00 | |
| | CD player / Jam Box | \$19.00 | \$38.00 | |
| | Presidential Podium | \$75.00 | \$150.00 | |
| | Standard Podium | \$19.00 | \$38.00 | |
| | Table Top Podium | \$19.00 | \$38.00 | |
| | Handicap Accessible Podium | \$19.00 | \$38.00 | |
| | Standing Microphone | \$12.00 | \$30.00 | |
| | Wireless Lavalier Microphone | \$45.00 | \$90.00 | |
| | Wireless Hand Held Microphone | \$45.00 | \$90.00 | |
| | Overhead Projector | \$19.00 | \$38.00 | |
| | Video/Multi-Media Projector | Call for price | Call for price | |
| | Standard Projection Screen | \$30.00 | \$60.00 | |
| | Flip Chart with Pad | \$15.00 | \$30.00 | |
| | Additional Flip Chart Pad | \$8.00 | \$16.00 | |
| | Upright Piano | \$75.00 | \$150.00 | |
| | Baby Grand Piano | \$150.00 | \$300.00 | |
| | Piano Tuning | \$75.00 | N/A | |
| | Spotlight with Operator 4-hr min | \$35.00 per hr | \$70.00 per hr | |
| TOTAL: | | | | \$ |

All services subject to availability; All prices subject to change
All orders must be received Seven (7) days prior to move-in for advance rate.

STANDARD RATES FOR SERVICES

Exhibit Hall & Meeting Room Equipment (Prices listed on this page are per event.)

| Quantity | Service | Advanced Rate | FLOOR RATE | Amount |
|----------|--|---------------------|---------------------|-----------|
| | Boom Lift 4-hr min (daily rates available) | \$60-75 per hr | \$120-150 per hr | |
| | Chairs (Exhibit) | \$2.00 each | \$4.00 each | |
| | Dance Floor (maximum of 30' x 30') | \$150.00 | \$300.00 | |
| | Easels | \$9.00 | \$18.00 | |
| | Forklift (4-hr min) | \$50.00 per hr | \$100.00 per hr | |
| | Pipe & Drape (10' panel) | \$10.00 | \$20.00 | |
| | 6' x 8' Meeting Room Riser | \$20.00 | \$40.00 | |
| | Rope & Stanchion (one section) | \$5.00 per section | \$10.00 per section | |
| | 4' x 8' Stage Section | \$20.00 per section | \$40.00 per section | |
| | 6' or 8' Long Table | \$15.00 | \$30.00 | |
| | 72" Round Table | \$15.00 | \$30.00 | |
| | Tablecloth (per change) | \$4.00 | \$8.00 | |
| | Table Skirting (per change) | \$10.00 | \$20.00 | |
| | | | 9.0% tax: | |
| | | | Total: | \$ |

All services subject to availability; All prices subject to change
All orders must be received seven (7) days prior to move-in for advance rates.

Page 1 & 2 TOTAL Charges: \$ _____

| |
|---|
| <p>*Security* \$24.00 an hour with a four hour minimum * <u>Must be arranged through Convention Center</u> Security prices are subject to change. Please call to verify.</p> |
| <p>~Ushers~ \$12.00 an hour with a four hour minimum ~ <u>Must be arranged through Convention Center</u> Usher prices are subject to change. Please call to verify.</p> |
| <p>=Stagehands= \$18.00 an hour with a four hour minimum = <u>Must be arranged through Convention Center</u> Stagehand prices are subject to change. Please call to verify.</p> |
| <p>-Sound or Lighting Operator- \$35.00 an hour with a four hour minimum - <u>Must be arranged through Convention Center</u> Operator prices are subject to change. Please call to verify.</p> |

Visa, Mastercard, American Express and Discover welcome

Visa/MSC/Am Exp/DSC #: _____ Expiration date: _____

Signature: _____

Please make checks payable to: Hot Springs Convention Center
Mail Checks to the Event Coordinator as follows: Attn: Kelli Withers
Hot Springs Convention Center, P.O. Box 6000, Hot Springs, AR 71902
Phone 501-321-2835 * Fax 501-620-5009