



# **HOT SPRINGS RALLY**

## **VENDOR INFORMATION**

**WHAT:** HOT SPRINGS MOTORCYCLE RALLY

**WHERE:** HOT SPRINGS CONVENTION CENTER, HOT SPRINGS, ARKANSAS

**WHEN:** SEPTEMBER 8-10, 2011

**VENDOR SPACES:**

VENDOR SPACES ARE RESERVED ON A FIRST COME BASIS, RETURN APPLICATION PAYMENT IN A TIMELY MANNER. NO SPACES WILL BE RESERVED WITHOUT PAYMENT. ALL VENDOR SPACES ARE INSIDE EXCEPT SEMI-TRAILERS OR SPECIAL CASES BY SIZE.

10'X10' \$ 200.00 EACH

10'X20' \$ 300.00 EACH

10'X20' SPACES HAVE 20 FT FRONTAGE ON ONE AISLE

MULTIPLE SPACES CAN BE 10'X40' WITH 40 FT FRONTAGE ON ONE AISLE OR 20'X20' WITH FRONTAGE ON TWO AISLES. DISCOUNTS ARE GIVEN FOR MULTIPLE SPACES OF 4 OR MORE.

EVERYTHING YOU BRING MUST FIT INSIDE YOUR SPACE, INCLUDING DISPLAY STANDS, TRAILER TOUNGES, AWNINGS, TABLES, ETC. NOTHING WILL BE ALLOWED IN THE AISLES.

PLEASE RENT ENOUGH SPACE!!!

ELECTRICITY, PHONE LINES AND TABLES ARE AVAILABLE FROM THE CONVENTION CENTER USING THE ATTACHED FORM. SEND IT ALONG WITH PAYMENT DIRECTLY TO THE CONVENTION CENTER AT THE ADDRESS ON THE FORM. WE CANNOT MAKE ARRANGEMENTS FOR THESE SERVICES.

**INSURANCE:**

SOME VENDORS WILL BE REQUIRED TO HAVE LIABILITY INSURANCE. VENDORS THAT PREFORM ANY TYPE OF WORK ON A MOTORCYCLE OR SELL MOTORCYCLE PARTS OR ACCESSORIES ARE REQUIRED TO PROVIDE PROOF OF LIABILITY INSURANCE. OUR INSURANCE POLICY DOES NOT COVER YOU!!! YOU MUST HAVE SOME KIND OF LIABILITY INSURANCE. IF YOU DO NOT HAVE YOUR OWN POLICY THERE ARE COMPANIES THAT PROVIDE EVENT COVERAGE. ONE SUCH PROVIDER IS:

SHAHINIAN INSURANCE SERVICES  
1-800 457-2231  
PO BOX 4093  
TUSTIN CA 92871-4093

WE ARE MAKING ARRANGEMENTS TO PROVIDE INSURANCE FOR VENDORS APPROVED BY OUR LIABILITY CARRIER. THE FEE WOULD BE \$100 FOR THE RALLY. CALL ME IF YOU HAVE QUESTIONS.

**TAXES:**

PAYMENT OF STATE AND LOCAL SALES TAX IS REQUIRED IN ARKANSAS. YOU WILL BE RESPONSIBLE FOR COLLECTION AND REPORTING OF SALES TAX. WE WILL PROVIDE SALES TAX RATES AND FORMS TO COMPLY. THESE FORMS AND TAX PAYMENT MUST BE TURNED IN BEFORE YOU LEAVE THE RALLY SITE. ARKANSAS REVENUE DEPARTMENT MONITORS THIS TYPE EVENT TO INSURE ALL PARTICIPANTS COMPLY.

ARKANSAS MOTOR VEHICLE DEPARTMENT PROHIBITS THE SALE OF ANY VEHICLE BY PERSONS NOT LICENSED AND IN COMPLIANCE WITH ARKANSAS LAWS. DISPLAY AND DEMONSTRATION OF VEHICLES IS PERMITTED. THE SALE OF TRAILERS IS NOT REGULATED BY THE STATE. THE SALE OF CUSTOM BUILT MOTORCYCLES IS PERMITTED AT THIS TIME AND NOT REGULATED BY STATE LAW. PLEASE CHECK WITH ME IF YOU INTEND TO SELL THIS TYPE OF VEHICLE TO INSURE THAT IT QUALIFIES UNDER STATE LAW.

SUBLETTING THE SPACE OR ANY PORTION OF THE SPACE IS NOT ALLOWED, ALL VENDORS MUST BE REGISTERED AS VENDORS AND HAVE INSURANCE.

NO EXCLUSIVES WILL BE INTENTIONALLY ALLOWED BY THE RALLY. WE ENCOURAGE COMPETITION BUT WILL STRIVE NOT TO HAVE TOO MANY VENDORS OF ONE TYPE.

PROHIBITED ITEMS INCLUDE FOOD AND BEVERAGES, CONVENTION CENTER HAS A MONOPOLY. FIREARMS, CONTROLLED SUBSTANCES (YOU KNOW, DRUGS), BODY PIERCING, TATTOOS AND PORNOGRAPHY ARE NOT ALLOWED, AND WHILE WE MAY OR MAY NOT LIKE THEM THEY ARE NOT ALLOWED FOR SALE ON SITE. IF YOU DO NOT FOLLOW THESE GUIDELINES YOU WILL BE ASKED TO REMOVE THE ITEMS OR LEAVE THE PREMISES.

HOT SPRINGS RALLY LOGO, NAME AND ARTWORK ARE PROTECTED AND NOT ALLOWED TO BE USED BY VENDORS WITHOUT A LICENSE AGREEMENT.

DELIVERIES TO THE SITE MUST BE ARRANGED WITH THE CONVENTION CENTER. THE RALLY OR ITS EMPLOYEES WILL NOT ACCEPT OR BE RESPONSIBLE FOR YOUR MERCHANDISE.

**\*\*\* IMPORTANT \*\*\***

SETUP WILL START AT 11:00 AM WEDNESDAY SEPTEMBER 7. THERE WILL BE A LOAD IN SCHEDULE BASED ON LOCATION OF VENDOR SPACE ON THE FLOOR. ALL VEHICLES MUST BE PARKED IN LOTS DIRECTLY BEHIND CONVENTION CENTER PRIOR TO SET UP. I WILL HAVE A SET UP MEETING AT 11:00 AM AND WILL EXPLAIN THE ORDER OF LOAD IN. ANYONE PARKED ON THE LOADING DOCKS OR RAMPS WILL HAVE TO MOVE BACK TO THE LOT BEFORE WE CAN START.

WE WILL PUBLISH A SCHEDULE WITH TIMES FOR OPENING AND CLOSING THE

CONVENTION CENTER VENDOR AREA. THIS WILL INCLUDE TIMES YOU CAN ENTER EACH DAY AND THE TIME THE CONVENTION CENTER WILL BE CLOSED AND LOCKED EACH DAY. WE WILL ALL HAVE TO COMPLY WITH THIS SCHEDULE.

EACH VENDOR SPACE COMES WITH TWO RALLY PASSES. IF YOU REQUIRE ADDITIONAL PASSES THEY CAN BE PURCHASED ON SITE.

QUESTIONS SHOULD BE DIRECTED TO ME. IF I DON'T KNOW THE ANSWER I WILL MAKE EVERY EFFORT TO FIND ONE. MY CONTACT INFORMATION IS LISTED BELOW. E-MAIL ME ANY TIME. I CHECK IT DAILY. PHONE CALLS ARE BEST DURING THE DAY. I TURN MY CELL PHONE OFF AT NIGHT.

OH YEAH, ONE MORE RULE, I HAVE FINAL SAY AS TO WHO IS AT THIS EVENT AS A VENDOR AND I TRY HARD TO MAKE EVERYONE HAPPY. DO NOT BE UNPLEASANT TO ME!!!

SEE YOU IN SEPTEMBER

**JIM LOONEY  
VENDOR GUY**

JIM LOONEY  
110 WEST MAIN ST  
CLARKSVILLE, AR 72830

CELL NUMBER 479-264-8408  
E-MAIL: [arcycleworks@msn.com](mailto:arcycleworks@msn.com)  
WEB SITE: [www.thehotspringsrally.com](http://www.thehotspringsrally.com)

**SEND TO ME**

VENDOR AGREEMENT  
PROOF OF INSURANCE  
CHECK FOR SPACE RENTAL

**SEND TO CONVENTION CENTER**

UTILITIES ORDER FORM  
PAYMENT FOR UTILITIES

PLEASE KEEP THIS LETTER, THE VENDOR AGREEMENT REFERS TO THIS INFORMATION AND EVERYONE WILL BE REQUIRED TO FOLLOW THESE RULES.



# HOT SPRINGS RALLY VENDOR APPLICATION FORM

**DO NOT SUBMIT THIS APPLICATION WITHOUT FIRST READING AND UNDERSTANDING THE "RALLY VENDOR INFORMATION" LETTER COMPLETELY. BY SUBMITTING THIS FORM YOU ACKNOWLEDGE YOU HAVE READ, UNDERSTAND AND AGREE TO ABIDE BY THESE TERMS AND CONDITIONS.**

NAME OF BUSINESS \_\_\_\_\_

CONTACT PERSON \_\_\_\_\_

MAILING ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

PHONE \_\_\_\_\_

FAX \_\_\_\_\_

E-MAIL ADDRESS \_\_\_\_\_

FEDERAL TAX ID# \_\_\_\_\_ ARKANSAS SALES TAX# \_\_\_\_\_

TYPE OF GOODS/SERVICES \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**SPECIAL REQUESTS OR CONSIDERATIONS**  
(We will try but no promises)

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

SIGNATURE \_\_\_\_\_

DATE \_\_\_\_\_

## CALCULATE YOUR VENDOR FEE

10'X10' SPACE \$200 EACH

10'X20' SPACE \$300 EACH

\_\_\_\_\_ 10'x10' @ \$200.00 = \$\_\_\_\_\_

\_\_\_\_\_ 10'x20' @ \$300.00 = \$\_\_\_\_\_

TOTAL = \$\_\_\_\_\_

LINEAL\_\_\_\_\_

BLOCK\_\_\_\_\_

PLEASE INDICATE YOUR PREFERENCE FOR LAYOUT ON MULTIPLE SPACES. THEY CAN BE LINEAL 10x40 OR BLOCK 20x20. THE FLOOR WILL BE LAID OUT IN ROWS WITH EACH SPACE HAVING A 20 FT FRONTAGE ON ONE AISLE 10 FT DEEP.

WE OFFER DISCOUNTS FOR MULTIPLE SPACES OF 4 OR MORE. CONTACT JIM LOONEY FOR PRICING AT 479-264-8408 OR E-MAIL: [arcycleworks@msn.com](mailto:arcycleworks@msn.com).

MAKE CHECK OR MONEY ORDER TO:

**WILD BOAR PROMOTIONS INC.**

MAIL CHECK AND THIS FORM TO:

JIM LOONEY  
110 WEST MAIN ST  
CLARKSVILLE, AR 72830

TO PAY USING A CREDIT CARD CONTACT FRED ANDERSON AT 501-258-5376  
PLEASE KEEP A COPY FOR YOUR RECORDS

MAIL UTILITIES FORM AND PAYMENT TO HOT SPRINGS CONVENTION CENTER THE  
ADDRESS IS ON THE FORM

THIS IS NOT A BINDING CONTRACT